



GIFT AID DECLARATION

Please complete all sections of this form in BLOCK CAPITALS

Roman Catholic Diocese of Arundel and Brighton

Registered Charity: 252878

Code

Declaration No. (for office use only)

I	Title	Christian Names	Surname
	Home address		
of			
	Post Code	Telephone No.	
	email address:		
<p>want the Roman Catholic Diocese of Arundel and Brighton to treat all donations I have made for the four years prior to this year, (but no earlier than 6/4/2000) and all donations I make from the date of this Declaration until I notify you otherwise, as Gift Aid donations and reclaim tax accordingly.</p>			
			Date of Declaration
Please complete this section			

NOTES TO DONOR:

1. You may pay an amount of income tax and/or capital gains tax at least equal to the tax reclaimed by the Diocese in each tax year. If you cease paying tax, please notify your parish/school organiser. Higher rate taxpayers may be able to claim tax relief on donations in your self-Assessment return.
2. You can cancel this declaration at any time by writing to the parish/school. The Diocese will not reclaim tax on donations made after the date of cancellation.
3. Please notify your parish/school organiser if you change your name, address or postcode.
4. The parish/school has to record donations to reclaim tax. You can make your donations by standing order, cheque or numbered envelope to each parish/school fund separately. One declaration covers all funds.
5. Data Protection Act 1998. The Diocese will use the information supplied by you to reclaim tax from HM Revenue & Customs. Apart from this the Diocese will only use the information internally within the Diocese.

PLEASE COMPLETE THE ABOVE, TICK THE RELEVANT BOXES BELOW AND RETURN TO YOUR GIFT AID ORGANISER

Method of Payment - Options

please tick as appropriate

Bankers Order*

Envelope System*

or both

Envelope Box Number

** supplied on request*

Revised 2010